

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, December 20, 2021, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The Mayor and a quorum of the City Council will be physically present at the meeting. James Singleton, Council Position No. 4, may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Drew Wasson, Council Member, Place 1

C. PRESENTATIONS

1. Employee of the Month
2. Police Commendations

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2021, General Fund Budget Projections as of November 2021, and Utility Fund Budget Projections – November 2021.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.

7. Code Enforcement Report**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on November 15, 2021. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2021-75, appointing Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2022 and ending December 31, 2023. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2021-76, appointing Ernesto Rios as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2022 and ending December 31, 2023. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2021-77, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*
5. Consider Ordinance No. 2021-39, amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$147,437.50 in order to adjust various line items in the General Fund. *Isabel Kato, Finance Director*
6. Consider Ordinance No. 2021-40, amending Section 18.187(f)(2) of the Code of Ordinances of the City of Jersey Village, Texas to allow the Property Standards Board to apply conditions to the reclassification determination of the Designated City Official; and, making other findings and provisions related thereto. *Austin Bleess, City Manager*
7. Consider Resolution No. 2021-78, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 3. *Austin Bleess, City Manager*

G. REGULAR AGENDA

1. Consider Resolution No. 2021-79, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2. *Austin Bleess, City Manager*
2. Consider Resolution No. 2021-80, appointing a member to fill the 2021-2023 term for position five on the Building Board of Adjustment and Appeals. *Austin Bleess, City Manager*
3. Consider Resolution No. 2021-81, setting a date and time to conduct the 2022-2023 Council/Staff Budget Retreat. *Austin Bleess, City Manager*
4. Discuss and take appropriate action regarding the creation of a 'Citizen of the Year' award, and/or other means of recognizing outstanding citizen contributions to the community. *Council Member Mitcham*

5. Discuss and take appropriate action concerning a potential bond election in May of 2022 for the golf course club house. *Austin Bless, City Manager*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations, and Section 551.071 – Consult Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act, Section 551.087 and Section 551.071 consultations with Attorney to conduct deliberations regarding Economic Development Negotiations to locate a business within Jersey Village. *City Council*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on Resolution 2021-82, regarding items discussed in closed session regarding economic development negotiations, including possibly authorizing the City Manager to enter into a Chapter 380 Agreement with a business looking to locate in the City. *Austin Bless, City Manager*

M. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 15, 2021 at 11:00 a.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."